

Creggan Primary School
118 Staffordstown Road
Randalstown
BT41 3LH

Maintained Primary School

Enrolment Number: 116
Admissions Number: 17

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PRINCIPAL: Mrs Karen McElroy
CHAIR OF BOARD OF GOVERNORS: Mr Sean McAuley

RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS

A Sub-Committee of the Board of Governors will apply these criteria in relation to admission to the school.

When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on the application or provided directly to the school. Parents/Guardians should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the application or provided directly to the first preference school. Examples of such information include whether the child has brothers/sisters attending the school or is the eldest child in the family.

ADMISSIONS CRITERIA

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 7 January 2026 at 12noon (GMT) and an application submitted by the closing date of 21 January 2026 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 21 January 2026 and up to 4 pm on 26 January 2026 will be treated as a late application, this is also the last date and time for processing a change of preference in exceptional circumstances. After 4 pm on 26 January 2026 no applications will be processed until after the close of procedure on 23 March 2026.

COMPULSORY SCHOOL AGE

Any child who reaches their 4th Birthday on or before 1st July 2026 is of Compulsory School Age. Under the School Age (NI) Act which became law in Northern Ireland in April 2022, 'compulsory school age' also includes those children who deferred commencing Primary 1 in September 2025 as defined by the new School Age (NI) Act (both groups to be treated equally).

Priority will be given to children resident in Northern Ireland at the time of their proposed admission to the school before those who are not so resident.

Admissions criteria to be used in the event of the school being oversubscribed. The criteria are listed in order of priority.

1. Children whose brothers and sisters are attending Creggan Primary School.
2. Children for whom Creggan Primary School is the nearest Catholic maintained primary school to their home address by road. (As measured by google maps)
3. A child who is the first or only child in the family. (Please see duty to verify for verification documents)
4. Children whose brothers or sisters have attended Creggan Primary School.
5. Children whose father, mother or guardians have attended Creggan Primary School.
6. Children whose parent/guardian work in the school.
7. Relative distance from the school by road where all other factors are equal, the child whose permanent home is nearest the school will be admitted. (As measured by google maps)

TIEBREAKER

In the event that two or more children live the same distance from the school, remaining places will be decided by date of birth, with preference being given to the eldest child, as determined by the date of birth as it appears on the birth certificate

DUTY TO VERIFY

Applicants should note that they may be required to produce verifying documents. A birth certificate is required with all online applications as well as proof of address. In a case of oversubscription, the school will contact you to provide one of the following documents to prove first or only child - a letter from a health visitor, a preschool teacher, or a member of the clergy.

The provision of false or incorrect information or the failure to provide verifying documents according to the required deadline may result in either the withdrawal of a place or the inability of a primary school to offer a place.

WAITING LIST POLICY

Should a vacancy arise in Creggan Primary School after the normal process of placement has been completed and all parents have been informed in writing of the school’s decision in relation to the application, all applications which were initially refused, new applications, late applications and applications where new information has been provided, will be treated equally and published criteria applied. This waiting list will be held in place until the end of the academic year.

ADMISSION TO P2 – P7

Admissions to P2-7 will be made providing the school’s total enrolment has not been exceeded, their admission is not prejudicial to the efficient use of resources and providing that the class maximum size of 30 is not exceeded in Foundation or Key Stage 1 classes.

The criteria for admission to P1 will be applied in the case of over-subscription.

APPLICATIONS & ADMISSIONS TO PRIMARY 1

Year	Total Applications	Total Admissions
2023/2024	15	15
2024/2025	12	12
2025/2026	16	16

**The Total Admissions for year 2025/2026 includes all P1 children admitted to the school including those who have a statement of special educational needs and/or may be attending SPiMS. (SPiMS = Specialist Provision in Mainstream School)*